



# tHe ODDfeLLows

## The Speakeasy Cocktail Bar Hire T&C's.

Hire periods:		Minimum Persons
Monday	6pm till 12 midnight	20
Tuesday	6pm till 12 midnight	20
Wednesday	6pm till 9pm	20
Thursday	6pm till 9pm	20
Friday	6pm till 9pm	40
Saturday	5pm till 9pm	40
Sunday	5pm till 12 midnight	30

Please find below the terms & conditions of hire:

The exclusive hire of the Cocktail bar is within the timings and number of persons listed above. After these timings, if the licence allows, the bar will be opened to the public. This does not mean your event has to end, it is just no longer exclusive hire.

A £100 deposit is required to secure the booking; only returnable if you achieve over £300 bar spend during the hire period. If this is not achieved the deposit is non-refundable. The bar spend does not include **FOOD OR ANY DRINKS PURCHASED FROM THE MAIN BAR.**

Any decorations and/or personal effects including music, must be turned off, tidied up or removed at the end of the hire period. Any decorations and/or effects left at the end of your event may be stored for up to 48 hours. If these items are not collected within this time frame they will be disposed of!

If no-one has turned up for the booking by the agreed time, the cocktail bar will be opened to the public, and the deposit will be lost.

Food packages must be agreed prior to the evening and numbers must be confirmed at least one week prior to the event.

### Cancellation policy.

If you cancel with at least **14 DAYS** notice of the booking date the deposit is refunded. A cancellation after this time scale will result in the loss of the deposit.

### Deposit

The deposit needs to be received as soon as possible; the booking is not confirmed until the deposit is received. When a deposit is received for your booking, you are automatically agreeing with the T&C's set out above.

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_/\_\_/\_\_